



# Community Action Program East Central Oregon

SERVING UMATILLA • MORROW • GILLIAM • WHEELER • SHERMAN • WASCO • HOOD RIVER COUNTIES

## UNDERSTANDING AGREEMENT

***Assisting  
people to  
become  
independent,  
healthy,  
and safe.***

### MAIN OFFICE

211 SE Byers Avenue  
Pendleton, OR 97801  
541-276-1926  
800-752-1139 TOLL FREE  
541-276-7541 FAX

### FOOD WAREHOUSE

1605 NW 50th Dr.  
Pendleton, OR 97801  
541-276-5073  
541-966-6024 FAX

### HERMISTON

1565 N. 1st St., Sp. 1  
Hermiston, OR 97838  
541-289-7755  
800-214-4776 TOLL FREE  
541-289-7757 FAX

### THE DALLES

3641 Klindt Dr.  
The Dalles, OR 97058  
541-506-3512

I, \_\_\_\_\_, do hereby agree that I have read the following and understand what I have read. I have asked to have anything explained to me that I do not understand.

- ✓ CAPECO Money Management Program does not automatically become my representative payee without approval from the appropriate government agency. Applications are time sensitive and may not be processed by the government agency for up to 90 days.
- ✓ I am responsible for contacting all my creditors and informing them of the change of billing address. All bills should be sent to:  
CAPECO Money Management  
211 SE Byers Avenue  
Pendleton OR 97801
- ✓ As Representative Payee, CAPECO Money Management Program oversees deciding what bills will be paid each month. All your bills may not be paid each month due to your cash flow.
- ✓ CAPECO Money Management Program will pay your rent and major utility bills prior to issuing any spending money to you.
- ✓ Representative Payee Accounts cannot be garnished. If you have judgments against you, any other accounts you have within a bank may be garnished for payment to your creditors.
- ✓ The bank will not give you information about your Representative Payee Account. That information must come from CAPECO Money Management Program.
- ✓ You should provide all your bills and amounts you owe to others to your CAPECO Money Management Program Representative. We are unable to deal with debts that we do not know about.
- ✓ While on this program, you must agree to stop using all charge cards and charge accounts that you currently have open and not open any new charge cards or charge accounts.

Your government funds are meant to fund your wellbeing. Sharing a home with another individual also requires that they contribute to the rent and utilities. Rent and utilities will be split accordingly (Example: 2 people = 50%, 3 people = 33%, etc.).

I have been informed that CAPECO Money Management may charge a monthly service fee of \$52 if they receive Social Security Benefits on my behalf.

✓ I have read and understand the Social Security Administration's Reporting Responsibilities.  
If we determine that we will no longer manage your account, all monies will be returned to the government agency that issued the funds. This is for our protection as well as yours.

\_\_\_\_\_  
CMMP Client Signature

\_\_\_\_\_  
Date